

APPLICATION FOR EMPLOYMENT – The Boys & Girls Club of the Big Pines



**BOYS & GIRLS CLUBS
OF THE BIG PINES**

It is our policy to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental handicap, or veteran status.

Name: Last _____ First _____ Middle _____ Today's Date _____

Street Address _____ Drivers License# _____
(Address on your drivers license)

City _____ State _____ Zip _____ State _____

Telephone () _____ Social Security # _____ D.O.B. _____

Position applied for _____

How did you hear of this opening _____

When can you start _____ Desired Wage \$ _____

- ✓ Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? [] Yes [] No
- ✓ Are you looking for full time employment? [] Yes [] No ✓ If no, what hours are you available? _____
- ✓ Are you willing to work hours other than 8a – 5p? [] Yes [] No ✓ Do you have reliable transportation [] Yes [] No
- ✓ Are there any medical conditions which would make you unable to work with kids? [] Yes [] No
- ✓ Have you ever been convicted of a felony? [] Yes [] No If yes, please fully describe the circumstances:

Education: School Name and Location Year Major Degree

High School _____ Grade Level Completed _____

College _____ Degree Received _____

College _____ Degree Received _____

Other _____ Degree Received _____

In addition to your work history, are there are other skills, qualifications, or experience we should consider:

Employment History: (Start with most recent employer.)

- Company name _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____ May we contact? [] Yes [] No

Responsibilities _____

Reason for leaving _____

- **Company name** _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____ May we contact? [] Yes [] No

Responsibilities _____

Reason for leaving _____

- **Company name** _____

Address _____ Telephone _____

Date Started _____ Starting Wage _____ Starting Position _____

Date Ended _____ Ending Wage _____ Ending Position _____

Name of Supervisor _____ May we contact? [] Yes [] No

Responsibilities _____

Reason for leaving _____

Personal References

Phone Number

1. _____

2. _____

3. _____

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history. I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. I understand that the Boys & Girls Club will conduct a criminal background check. All employment will continue on that basis. I understand that no supervisor, manager, or executive of this company, other than the president has the authority to alter the foregoing. It is understood that the use of this form does not indicate that there are any positions available and in no way obligates the club. By signing, the applicant allows the Boys & Girls Club to contact the listed references regarding my work experience and/or character. This release will expire one (1) year from the date on my signature below.

Signature _____ Date _____